Course Syllabus

Department: Social Science

Date: 2/18/13

I. Course Prefix and Number: CJC 130

   Course Name: Probation Administration

   Credit Hours and Contact Hours: 3 credit hours and 3 contact hours

   Catalog Description including pre- and co-requisites:

Development and historical significance of probation, organization and administration; probation services, preparation of reports, sources of information and family court services.

   Relationship to Academic Programs and Curriculum including SUNY Gen Ed designation if applicable:

Criminal Justice Elective

II. Course Student Learning Outcomes:

   Students will be able to define and explain historical and developmental aspects of community corrections.
   Students will identify the various components of community correction agencies.
   Students will define and recognize the complexities of providing quality probation services in a diverse community.

   College Learning Outcomes Addressed by the Course:

   X writing   ☐ computer literacy
   X oral communications ☐ ethics/values
   X reading ☐ citizenship
   ☐ mathematics ☐ global concerns
   ☐ critical thinking ☐ information resources
III. Assessment Measures (Summarize how the college and student learning outcomes will be assessed):

<table>
<thead>
<tr>
<th>List identified College Learning Outcomes(s)</th>
<th>Specific assessment measure(s)</th>
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<tbody>
<tr>
<td>Writing</td>
<td>Students listen to guest speakers and express their opinions in writing. Students have the opportunity to have writing reviewed by the instructor for revision prior to the due date.</td>
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<tr>
<td>Oral Communications</td>
<td>Students work in groups and give an oral presentation of material learned in the chapter and from the speakers.</td>
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<tr>
<td>Reading</td>
<td>Students read the text on their own and apply the information on written exams and quizzes</td>
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<tr>
<td>Citizenship</td>
<td>Students listen and interact with guest speakers from the community and are required to write their opinions on the information learned.</td>
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IV. Instructional Materials and Methods

Types of Course Materials:

Required Text

Methods of Instruction (e.g. Lecture, Lab, Seminar)

Reading assignments are followed by lectures and class discussion. Guest speakers will be utilized as well

V. General Outline of Topics Covered:

Criminal Justice Components
History of Probation
Overview of Corrections
Presentence Investigations
Halfway Houses
Parole
Types of Offenders