Course Syllabus

Department: Developmental Studies

Date: September 20, 2012

I. Course Prefix and Number: GST 117

   Course Name: College Success Strategies

   Credit Hours and Contact Hours: 1 credit hour and 1 contact hour

   Catalog Description including pre- and co-requisites: supporting data required for grade prerequisite of 'C' or higher. This five week course will address goal setting, motivation, time and stress management, note-taking and test taking strategies.

   Relationship to Academic Programs and Curriculum including SUNY Gen Ed designation if applicable:

   This 1 credit course counts as a General Elective credit.

II. Course Student Learning Outcomes: State the student learning outcome(s) for the course (e.g. Student will be able to identify…)

   Students will develop a set of personal and academic goals.
   Students will develop and implement a time management system.
   Students will demonstrate the ability to take organized notes within a classroom and from college textbooks.
   Students will demonstrate the ability to prepare for and take different styles of tests.

College Learning Outcomes Addressed by the Course: (check each College Learning Outcome addressed by the Student Learning Outcomes)

- [ ] writing
- [ ] oral communications
- [X] reading
- [ ] mathematics
- [ ] critical thinking
- [X] computer literacy
- [ ] ethics/values
- [ ] citizenship
- [ ] global concerns
- [ ] information resources
### III. Assessment Measures (Summarize how the college and student learning outcomes will be assessed): For each identified outcome checked, please provide the specific assessment measure.

<table>
<thead>
<tr>
<th>List identified College Learning Outcomes(s)</th>
<th>Specific assessment measure(s)</th>
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<tbody>
<tr>
<td>Reading</td>
<td>Students will submit written reactions to assigned readings, samples of notes from class lectures and textbooks, and journals.</td>
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<tr>
<td>Computer Literacy</td>
<td>Students will submit papers and other work that have been completed on the computer.</td>
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<tr>
<td>Students will develop a set of personal and academic goals.</td>
<td>Students may be required to submit journals, reflections, and papers for evaluation.</td>
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<tr>
<td>Students will develop and implement a time management system.</td>
<td>Students may be required to submit a time management plan for the semester.</td>
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<tr>
<td>Students will demonstrate the ability to take organized notes within a classroom and from college textbooks.</td>
<td>Students may be required to submit samples of note-taking from content area classes and textbook for instructor evaluation.</td>
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<tr>
<td>Students will demonstrate the ability to prepare for and take different styles of tests</td>
<td>Students may be required to complete sample tests and also review tests that they have completed in content area courses.</td>
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### IV. Instructional Materials and Methods

**Types of Course Materials:**
No specific textbook is required. Types of materials may include newspaper, magazine, and journal articles, college textbooks, print and on-line articles, and fiction and non-fiction books.

**Methods of Instruction (e.g. Lecture, Lab, Seminar,...):**
Instructional strategies may include
-- Lectures
-- Large and small group discussions
-- Collaborative in-class assignments and projects
-- Computer/Internet assignments
-- Presentations
-- Tests, quizzes, and projects
-- Guest speakers

### V. General Outline of Topics Covered:
*Personal Growth*
Goal setting and motivation
Time management
Understanding self as learner
Stress management
Concentration strategies

*Academic Strategies*
Memory development
Note taking - lecture and textbook formats
Test-taking
Summarizing

September 2012