Course Syllabus

Department: Social Science

Date: February 18, 2013

I. Course Prefix and Number: HUS 103

Course Name: Case Management

Credit Hours and Contact Hours: 3 credit hours and 3 contact hours

Catalog Description including pre- and co-requisites:

This course focuses on the case management process. Students develop a basic understanding of the primary concepts and process of case management. Attention is paid to documentation, the interview, assessment, developing a service plan, managing information, networking, monitoring services, referral and successful termination and discharge. A prerequisite of HUS 102 and a pre or co-requisite of PSY 150 is required.

Relationship to Academic Programs and Curriculum including SUNY Gen Ed designation if applicable:

Case Management is a required course in the Human Services degree program. It will be the second course in the sequence. It is also open to anyone who meets criteria.

II. Course Student Learning Outcomes:

Student will be able to:

- Demonstrate their writing skills working with case management forms, writing intake interviews, completing written case evaluations and written assignments.
- Demonstrate their oral communication skills through group discussion, case presentation, and practice interviews.
- Demonstrate their reading abilities through critically reading articles, the textbook and case studies.
- Practice problem solving which is an integral part of case management and will be practiced throughout the course as students focus on assessment, developing service plans and monitoring services.
- Access ethics and values that will be addressed through the study of ethical standards for the profession and discussion of ethical dilemmas.
- Critique the textbook, case studies, professional journals and accessing information electronically will address how to seek, find, evaluate and use information.
- Demonstrate professional competency that will be addressed throughout the course as the basic principles of case management and the skills to practice case management are studied and practiced.
College Learning Outcomes Addressed by the Course: (check each College Learning Outcome addressed by the Student Learning Outcomes)

- writing
- oral communications
- reading
- mathematics
- critical thinking
- computer literacy
- ethics/values
- citizenship
- global concerns
- information resources

III. Assessment Measures (Summarize how the college and student learning outcomes will be assessed): For each identified outcome checked, please provide the specific assessment measure.

<table>
<thead>
<tr>
<th>List identified College Learning Outcomes(s)</th>
<th>Specific assessment measure(s)</th>
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<tbody>
<tr>
<td>Oral communications, reading, information resources, computer literacy</td>
<td>Students will demonstrate competency in interviewing and assessment, through assignments, exams, and discussions.</td>
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<tr>
<td>Critical thinking, ethics/values</td>
<td>Students will apply Ethical Standards in a Case Review Assignment; also addressed weekly in classroom instruction, dyads, or small group activities.</td>
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IV. Instructional Materials and Methods

Types of Course Materials:

Textbook, articles, handouts, case management forms, videos.

Methods of Instruction (e.g. Lecture, Lab, Seminar …):

- Lectures
- Discussions for studied cases, videos, etc.
- Dyads
- Speaker seminar
- Role playing
- Interview simulations
- Student presentation
V. General Outline of Topics Covered:

1. Ethics and Other Professional Responsibilities
2. Case Management: Definition and Responsibilities
3. Theoretical Foundation
4. Cultural Competence
5. Attitudes and Boundaries
6. Effective Communication
7. Documentation
8. Developing Service Plans and service planning Conference
9. Monitoring Services and Following the Client
10. Developing Goals and Objectives
11. Terminating the case