Course Syllabus

Department: Nursing
Date: 10/2012

I. Course Prefix and Number: NUR 254

Course Name: Nursing Leadership

Credit Hours and Contact Hours: 3 credit hours – 3 contact hours

Catalog Description including pre- and co-requisites: supporting data required for grade prerequisite of ‘C’ or higher.

Effective leadership is based upon awareness of self and others and confidence in communication combined with an understanding of the dynamics of the delivery system in which one assumes a leadership position. This course will include methods for understanding your leadership/coaching abilities and how to further develop these into successful skills that will position you for leadership in your future career endeavors.

Relationship to Academic Programs and Curriculum including SUNY Gen Ed designation if applicable:

This is a nursing elective.

II. Course Student Learning Outcomes: State the student learning outcome(s) for the course (e.g. Student will be able to identify…)

At the conclusion of this course, the student will be able to:

- Identify different theories of leadership.
- Utilize various communication techniques both verbal and nonverbal.
- Identify techniques utilized in change theory.
- Identify legal and ethical issues in health care today.
- Prepare a budget for a nursing unit.
- Prepare a monthly staffing schedule

College Learning Outcomes Addressed by the Course: (check each College Learning Outcome addressed by the Student Learning Outcomes)

☐ writing ☑ computer literacy
☐ oral communications ☑ ethics/values
☐ reading ☐ citizenship
☐ mathematics ☐ global concerns
☐ critical thinking ☐ information resources
III. **Assessment Measures (Summarize how the college and student learning outcomes will be assessed):** *For each identified outcome checked, please provide the specific assessment measure.*

<table>
<thead>
<tr>
<th>List identified College Learning Outcomes(s)</th>
<th>Specific assessment measure(s)</th>
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<tbody>
<tr>
<td>eg: writing</td>
<td>eg: student will complete a research paper</td>
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<tr>
<td>Oral communication</td>
<td>Student will complete two oral presentations</td>
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<tr>
<td>Reading</td>
<td>Student will complete reading assignments and incorporate materials in oral presentations, budget and staffing schedule</td>
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<tr>
<td>Mathematics</td>
<td>Student will complete a budget – either a personnel budget or an operating budget</td>
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<tr>
<td>Critical thinking</td>
<td>Student will identify and incorporate information from the text to complete oral presentations on change theory and ethics, as well as complete a budget with a given amount of money</td>
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<td>Computer literacy</td>
<td>Student will construct a staffing schedule in spread sheet format</td>
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<tr>
<td>Ethics and values</td>
<td>Student will complete oral presentation that considers a current ethical/legal medical dilemma</td>
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<tr>
<td>Informational Resources</td>
<td>Student will utilize multiple sources when researching items for the operational budget and submit actual costs for completion of the project.</td>
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IV. **Instructional Materials and Methods**

Types of Course Materials:

Required Texts

**Methods of Instruction (e.g. Lecture, Lab, Seminar …):**

Lecture, small group activities, internet use and role playing.
V. General Outline of Topics Covered:

1. Leadership theory
2. Decision making
3. Change theory
4. Communication and conflict resolution
5. Self-management
6. Cultural diversity
7. Legal and ethical issues
8. Developing and evaluating staff
9. Staffing and scheduling
10. Budget
11. Healthcare organizations
12. Nurse Practice Act
13. HIPPA